

Getting started: helicopter view



You will have received a web link and login details from Sonar6 in an email. Click on the link and a new window will pop up for you to enter your login, domain and password.

Alternatively, you can go to <http://login.sonar6.com>

After entering your details, you'll be at the main menu. Click on the '**Organisational Rollup**' icon.



zoomable analysis grid

Similar to what you see when you're analysing your team's performance, Rollup's Zoomable Analysis Grid shows you all the members of your organisation plotted on the grid of performance vs. potential.



You can filter the display to show only specific job functions, regions or pay bands, or choose a 'key' to colour code the icons and make identification easier.



You can also drill into the grid and choose an individual to view in more detail: just click on them and hit the **More** button.

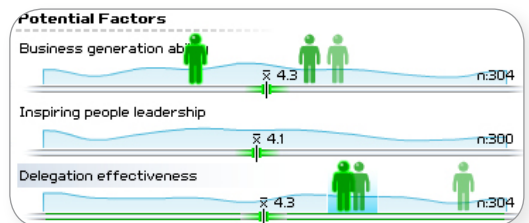


Clicking on **Step 2. Factors** produces a series of performance and potential factor graphs for your organisation. These show at a glance how your organisation is performing.



You can also click on the graphs to generate lists of those in the selected decile for each factor.

Select someone off this list, and their icons will appear on the graphs according to their scores (this only applies to those factors for which their performance or potential has been rated.)



By clicking on the **Reports** button, you can generate Excel reports of this information.

